**Business for Professional Engineers and Scientists (BPES) Registration Instructions**

**BPES 2017/18 Registration opens:**

**Autumn:** Registration will open at 9am on **Thursday 18th May** and close at 5pm on **Friday 9th June**

**Spring:** Registration will open at 9am on **Thursday 25th May** and close at 5pm on **Friday 9th June**

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**Autumn Modules**

- Accounting Online
- Business Economics
- Managerial Economics Online
- Entrepreneurship Business Plan Competition
- Entrepreneurship Online
- Managing Innovation
- Managing Innovation

**Spring Modules**

- Finance & Financial Management
- Corporate Finance Online
- Leading Organisations & Managing your Career
- Project Management
- Strategic Management

For module outlines please visit the [BPES website](#).

- Registration for BPES 2017/18 modules is via the [Departmental Student System (DSS)](#)
- BPES modules are only available to Imperial College students following certain programmes of study. Please check with your home department if you are unsure of your eligibility, as well as which of the modules are available to you
- **Students who are planning to take the Joint Honours year in Management degree programme are not permitted to take any of the BPES modules**
- The options are only available for students who wish to gain academic credits. They are **NOT** available as non-credit options
- It is highly recommended that you read through module outlines before registering. Also check your Student Handbook for any limitations that your department imposes (e.g. you may only be allowed to take one BPES option in your fourth year)
- You may apply for the maximum number of BPES modules allowed by your department
- Places on all modules are limited and will be allocated on a strictly first-come first-served basis
- It is your responsibility to ensure that you meet the minimum degree credit requirements for your award
- You will be able to access DSS and make changes to your module choices during the registration period
- **If you sign up for an online module, please note you cannot take the face to face equivalent, i.e. Entrepreneurship Online/Entrepreneurship Business Plan Competition, Managerial Economics Online/ Business Economics, Corporate Finance Online/Finance and Financial Management. In addition, any students who have taken Accounting in previous years will not be permitted to take Accounting Online.**
- You are responsible for checking DSS to see if you have been given a place on your chosen module. If the module you are applying for is full, you will be placed on a waiting list and will only be offered a place if one becomes available.
- Attendance will be monitored for the first two lectures and any students who fail to attend both lectures will be withdrawn from the module
- You must bring your College ID card to all lectures
- Do not try and attend lectures if you have not received confirmation of a place or if you intend to take it as a non-credited module. You will not be allowed into the lecture theatre or allowed entry to the examination

If you have any queries, please email [bpes@imperial.ac.uk](mailto:bpes@imperial.ac.uk) in the first instance. Please quote your CID number with all correspondence.